



St. Mark's Facility Use Policy/Regulations

On this _____, St. Mark's Episcopal Church agrees to furnish meeting space for _____ (hereinafter called the Organization) on the following terms:

1. Use of the Church facilities shall not constitute endorsement by the Church of the Organization using its facilities, its principles or its activities; the Organization shall not use the name of the Church to indicate endorsement or sponsorship but may use the Church name in indicating the place of meetings.
2. Designation of facilities to be used, etc:
 - a. Type of meeting/event: _____
 - b. Date/Time of Event: _____
 - c. Room(s) requested: ☐ Parish Hall ☐ Kitchen ☐ Balthis Room ☐ Other: _____
 - d. Number of people expected: _____
3. The Organization agrees that these Policies and Regulations shall be strictly observed and accepts entire responsibility for the enforcement thereof in connection with the use of the Church facilities pursuant to this agreement.
4. The Organization agrees that the person who executed this agreement **must** be in attendance during the entire event. If the person cannot attend the event, then the event cannot/will not be held at St. Mark's.
5. For the safety reasons, no one from the Organization is allowed to open the door or engage with any person not associated with your party. There are no exceptions to this guideline.
6. The Organization understands that the needs of the Church must first be served. The Church reserves the right to revoke permission to use any meeting room or to substitute facilities, and that in the event of such action, there shall be no claim or right to damages.

By: Full Name _____ Title _____

Organization Name _____

Signature _____ Date _____

Guidelines and Restrictions

1. Groups That Will Not be Considered for Building Use
 - Groups with values or principles in conflict with St. Mark's Episcopal Church Vision/Mission Statements.
 - For-Profit Organizations or Enterprises
 - Political groups advocating election or specific public officials or any group with political agendas.
2. No smoking in or on St. Mark's property.
3. Groups are restricted to only those areas of the facility reserved, excluding the restroom facilities; Food & beverages should remain within the pariah hall or approved areas designated by the clergy/staff.



St. Mark's Episcopal Church

Called to be Christ Centered

Touching Lives + Transforming Hearts + Teaching God's Word



258 West Franklin Blvd, Gastonia, N.C. 28052 704.864.4531

I enter into this Building Use Waiver Release (Agreement) with St. Mark's Episcopal Church for the privilege to use the facility located at 258 W. Franklin Blvd, Gastonia, NC.

1. Waiver and release of all claims (including negligence)

In consideration for use of the facility, I waive and release St. Mark's Episcopal Church, its agents, servants, employees, insurers, successors and assigns from all claims, demands, causes of action, damages or suits at law and equity of whatsoever kind, including but not limited to claims for personal injury, property damage, medical expenses, loss of services, on account of or in any way related to or growing out of my presence at the facility or use of the facility and/or equipment. This waiver and release is intended to and does release St. Mark's Episcopal Church from any and all liability for damages or injuries on account of or in any way related to or growing out of my negligence, the negligence of third parties and St. Mark's Episcopal Church's negligence, including but not limited to negligence in the construction, maintenance and upkeep of the facility and its equipment, negligence in training or negligence in supervision. This is not intended to release St. Mark's Episcopal Church from any liability resulting from their intentional conduct.

I further covenant and agree not to institute any claims or legal action against St. Mark's Episcopal Church for any claim released by this Agreement. I further agree that should any claim be made against St. Mark's Episcopal Church in contravention of this Agreement, including but not limited to derivative claims, I will protect, defend and completely indemnify (reimburse) St. Mark's Episcopal Church for any such claim and expenses including attorney's fees and costs incurred by St. Mark's Episcopal Church in defending themselves or security indemnity hereunder.

I recognize the facility is not supervised, and I use the facility (including premises and equipment) entirely at my own risk.

- 2. I understand that St. Mark's Episcopal Church is not responsible for any lost or stolen valuables or property from within the facility.**
- 3. While at the facility, I agree to conduct myself in a responsible manner and will refrain from engaging in inappropriate conduct, including the use of loud, foul, slanderous language or any intimidating or offensive conduct that would interfere with the peaceful use and enjoyment of the facility by other users.**
- 4. I acknowledge that I have received and read a copy of the current rules and regulations governing the use of the facility. I agree that I will fully comply with all rules and regulations and with any amendments.**

I have read the Agreement and understand that by signing the Agreement I have consented to be bound by its terms, including the waiver/release of any legal right I may have to sue St. Mark's Episcopal Church for any costs they incur because a claim or legal action is brought in violation of this Agreement. I agree any violation of the Agreement and its terms and conditions, as determined by St. Mark's Episcopal Church, will void and terminate this Agreement and may result in loss of the ability to use the facility.

Name of Organization (if applicable) _____

Name (please print) _____

Signature _____ Date _____